



Database Guide: International Index to Black Periodicals Full Text

Search Tips

You can search the **International Index to Black Periodicals Full Text** using a combination of the following search fields:

- All Keywords
- Title Keyword
- Author
- Subject Categories
- Subject Terms
- Document Type
- Publication
- Language
- Country of Publication
- Publication Date
- ISSN
- IIBP Number

To conduct a search, either type the required search terms (individual words or phrases) into the relevant search boxes or select them from a browse index. In the Search page, you can combine search terms using Boolean and proximity operators, search for variations on search terms using truncation, and specify exact matching in phrase-indexed fields.

NOTE: Between search boxes, all terms are treated by default as if they were combined using the Boolean operator AND.

To receive more precise results when searching the **International Index to Black Periodicals Full Text**, use the Refine Search link or main Search link and try one or more of the following:

- Be more specific with your keywords
- Search within a date range
- Use Boolean and proximity operators
- Limit your search by Subject Categories or Subject Terms*

*1998 forward



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Truncation

Truncation searching in the **International Index to Black Periodicals Full Text** allows you to retrieve records containing variations on a search term. To execute a truncation search, type the first few letters (stem) of the keyword followed by an asterisk (*).

Example: **African*** will find Africans, African American, Africanize, Africanization etc.

NOTE: When executing a phrase truncation search, only the final word in the phrase can be truncated.

Operators

The **International Index to Black Periodicals Full Text** allows you to combine search terms using the Boolean operators AND, OR and NOT and the Proximity operators NEAR and FBY. To execute a search, enter the required terms separated by the Boolean and/or Proximity operators you wish to use.

AND The **AND** operator retrieves all entries that contain all of the terms entered. This normally retrieves fewer entries than searching one of the terms on its own.
Example: community **AND** tradition

If you wish to search for the word 'and' in a phrase (and therefore do not want it to be a Boolean operator) you should type the phrase into the search box and enclose it in double quotes.

Example: "community **AND** tradition" will find the whole phrase 'community and tradition'.

OR The **OR** operator retrieves all entries which contain one or more of the terms entered. This retrieves more entries than searching one of the terms on its own.
Example: protest **OR** boycott

If you wish to search for the word 'or' in a phrase (and therefore do not want it to be a Boolean operator) you should type the phrase into the search box and enclose it in double quotes.

Example: "protest **OR** boycott" will find the whole phrase 'protest or boycott'.

NOT The **NOT** operator retrieves all entries that contain the first term entered but not the second.
Example: Baldwin **NOT** Wright

If you wish to search for the word 'not' in a phrase (and therefore do not want it to be a Boolean operator) you should type the phrase into the search box and enclose it in double quotes.

Example: "Baldwin **NOT** Wright" will find the whole phrase 'Baldwin not Wright'.

NEAR The **NEAR** operator enables you to search for terms situated within a specified distance of each other, and in any order. If no maximum is set, the software will retrieve all entries where the terms entered are within ten words of each other.

Example: Brown **NEAR** decision

Example: Brown **NEAR.5** decision



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FBY The **FBY (FOLLOWED BY)** operator enables you to search for terms situated within a specified distance of each other, and in the specified order. If no maximum is set, the software will retrieve all entries where the terms entered are within ten words of each other.
Example: Brown **FBY** decision
Example: Brown **FBY.5** decision

NOTE: Multiple keywords are searched as adjacent words (exact phrase) unless separated by Boolean or proximity operators.

Search Fields

To conduct a search in the **International Index to Black Periodicals Full Text**, type the required search terms (individual words or phrases) into the relevant search boxes or select them from a browse index. The customize search results option enables you to specify the way in which results are retrieved. You may also choose to limit your search to the current file, the current file with full text or the retrospective file (1902-1991). If you do not choose any of these options, the search will be executed using the default option *Full file*. The search is conducted across the combined *Current file* and *Retrospective file*.

All Keywords

From the Search page, you can use the All Keywords field to search for any word or phrase contained in the Citation (including Subject Terms, Subject Categories, Title, Abstract, Author, and Publication) and/or the full text of articles.

You may limit the keyword field to search the citations and full text or the citations only. If no option is selected, a search will be run for any keywords that appear in the citations or full text.

Type your search terms directly into the All Keywords search box. Search terms may consist of either single words or phrases.

When searching in the All Keywords field, you can use truncation to retrieve records containing variations on a term. If you choose to search for more than one term, you can also combine them using Boolean and proximity searching.

Example: slavery AND politics

Title Keyword

From the Search page, you can use the Title Keyword field to search for any word or phrase contained in the title of a record. To enter items into the search box:

- browse a list of title keywords from which you can select terms to transfer back to the search box;
or
- type your search terms directly into the Title Keyword search box. Search terms may consist of either single words or phrases.

When searching in the Title Keyword field, you can use truncation to retrieve records containing variations on a term. If you choose to search for more than one term, you can also combine them using Boolean and proximity searching.

Example: California



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Author	Subject Terms
<p>From the Search page, you can limit a search to records of a particular author. To enter terms in the Author search box:</p> <ul style="list-style-type: none">• browse a list of authors from which you can select items to transfer back to the search box;or• type your author names directly into the Author search box. <p>When searching in the Author field, you can use truncation to retrieve records of authors with common or similar names. If you choose to search for more than one author, you can also combine them using Boolean searching.</p> <p><i>Example:</i> Waters</p>	<p>From the Search page, you can search the subject terms of current file records. An asterisk (*) indicates that only current file records will be searched. To enter terms in the Subject Terms search box:</p> <ul style="list-style-type: none">• browse a list of subject terms from which you can select items to transfer back to the search box (selected entries will be preceded by the exact operator in the search box);or• type the subject term keywords directly into the Subject Terms search box. <p>When searching in the Subject Terms field, you can use truncation to retrieve records containing variations of a term. If you choose to search for more than one subject term, you can also combine them using Boolean searching.</p> <p><i>Example:</i> orator</p>
Subject Categories	
<p>From the Search page, you can search the subject categories of current file records. An asterisk (*) indicates that only current file records will be searched. To enter terms in the Subject Categories search box:</p> <ul style="list-style-type: none">• browse a list of subject categories from which you can select items to transfer back to the search box;or• type the subject heading keywords directly into the Subject Categories search box. <p>When searching in the Subject Categories field, you can use truncation to retrieve records containing variations of a term. If you choose to search for more than one Subject Category, you can also combine them using Boolean searching.</p> <p><i>Example:</i> ethnic studies</p>	Document Type
	<p>From the Search page, you can limit your search to documents of a particular type. To enter terms in the Document Type search box:</p> <ul style="list-style-type: none">• browse a list of document types from which you can select items to transfer back to the search box;or• type the document type keywords directly into the Document Type search box. <p>If you choose to search for more than one document type, you can combine them using Boolean searching.</p> <p><i>Example:</i> profile</p>

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Publication

From the Search page, you can limit your search to records from a particular publication. To enter terms in the Publication search box:

- browse a list of publications from which you can select items to transfer back to the search box (selected entries will be preceded by the exact operator in the search box);
or
- type the publication keywords directly into the Publication search box.

When searching in the Publication field, you can use truncation to retrieve records containing variations of a term. If you choose to search for more than one publication, you can also combine them using Boolean searching.

Example: Melus

Language

From the Search page, you can limit your search to records from a particular language. To enter terms in the Language search box:

- browse a list of languages from which you can select items to transfer back to the search box;
or
- type the language directly into the Language search box.

If you choose to search for more than one language, you can combine them using Boolean searching.

Example: Language

Country of Publication

From the Search page, you can limit your search to records published in a particular country. To enter terms in the Country of Publication search box:

- browse a list of countries of publication from which you can select items to transfer back to the search box;
or
- type the countries directly into the Country of Publication search box.

If you choose to search for more than one country, you can combine them using Boolean searching.

Example: Country of Publication

Publication Date

You can limit a search to works published during a specific year or a range of years. The default values appearing in the search boxes represent the earliest and most recent years of publication.

The Publication Date field can be searched in two ways:

- search on a range of years by entering the relevant values into the **From** and **to** search boxes;
or
- search on one particular year by entering the same value into both of the search boxes.

Example: Publication Date From to

ISSN

From the Search page, you can limit retrieval to records from a particular publication by using the ISSN search field. To enter terms in the ISSN search box:

- browse a list of ISSNs from which you can select items to transfer back to the search box;
or
- type the ISSN directly into the ISSN search box.

Example:



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IIBP Number

From the Search page, you can retrieve a specific record using the IIBP FT Number search field. To enter terms in the IIBP FT Number search box,

type the IIBP Number directly into the IIBP FT Number search box.

Example:

Where to find help

Search our Support Center:

<http://www.proquest.com/support>

To access product help and training documentation:

<http://www.proquest.com/go/training>

<http://www.proquest.co.uk/go/training>

By phone

In North America: 800-889-3358

Outside North America: 0880 220 710 (UK only)
+44 1223 271 496 (Outside of UK)